

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

AUGUST 16, 2011

The Agenda Meeting of the Long Branch Board of Education was held at 540 Broadway, Long Branch, New Jersey. The meeting was called to order by Mr. Dangler, Board President, at 7:00 P.M.

A. ROLL CALL

| | | |
|-----------------------------|---------------|--------------|
| Mr. Dangler - President | Mrs. Perez | Mr. Zambrano |
| Mrs. Beams - Vice President | Mr. Grant | Mr. Parnell |
| Mrs. George | Mrs. Critelli | Mr. Menkin |

Administrators Present

| | | |
|---------------|--------------|------------|
| Mr. Salvatore | Mrs. Valenti | Ms. Dudick |
| Mr. Genovese | Mr. Penta | |

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. He further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Dangler, Board President, saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Mr. Dangler made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate board committee. The members of the board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not, during the public portion of this meeting, discuss matters involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee.

C -2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Mr. Salvatore reviewed the Agenda with the Board of Education.

1. PERSONNEL

c) FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

Mrs. George – What happened when a principal goes out on extended leave?

Mr. Salvatore – We replace that person with a substitute administrator.

6. PARTICIPATION IN PLANNED PARENTHOOD TEEN PREVENTION PROGRAM

Mrs. George – Do they actually come to the school?

Mr. Salvatore – There will be a liaison to Planned Parenthood to facilitate the trainings.

9. TRANSPORATION RENEWALS - ATHLETICS

Mr. Parnell – Why don't we use our buses for athletic transportation?

Mr. Salvatore – We are looking into doing that but many times it is cheaper to farm the routes out.

DISCUSSION

1. New Jersey School Board Convention – October 24 – 26, 2011

Mr. Salvatore briefed the Board on the upcoming School Board Convention in October. Any Board member who is in need of mandated training can do so at the convention. Mr. Salvatore advised that they should contact Mr. Genovese's office. Additionally, he stated that his office will be making the arrangements for the Board dinner in conjunction with other activities taking place during those 3 days.

DISCUSSION (continued)

2. Follow-up results of the Corrective Action Plan (CAP) – Department of Education

Mr. Salvatore – We received a letter from the Department of Education that the Long Branch school districts Corrective Action Plan had been fully implemented and everything is completed.

Mr. Salvatore reviewed the Addenda with the Board.

1. PERSONNEL

b) EMPLOYMENT OF ASSISTANT FACILITIES MANAGER

Mr. Salvatore explained to the Board the plan to re-organize the Buildings and Grounds Department that he had asked Mr. Genovese to develop. He stated that maintenance, grounds and custodians will be the responsibility of Nick Crupi in his new role and Gary Vecchione will be his assistant working the second shift as well as managing all of the night events that will be taking place.

1. PERSONNEL

j) RESIGNATIONS

Mr. Menkin – Why is V.J. Muscillo resigning as the Varsity Assistant football coach?

Mr. Salvatore – His duties will preclude him from having the time to coach.

Mr. Grant – Is there some kind of policy with regards to administration being on the side lines? I recall previously Mr. Ferraina stating such.

Mr. Salvatore – I will look into this to see if this is a Long Branch policy or a policy under the guidelines of NJSIAA.

Motion was made by Mr. Parnell, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (1)

Ayes (6), Nays (0), Abstain (3) Mr. Dangler, Mrs. Beams and Mrs. George

1. APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR

I recommend the Board approve the following Resolution for Bill Dangler, Tara Beams and Mary George:

RESOLUTION

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of Boards of Education or members of charter school boards of trustees from serving in office if they have been convicted of a felony; and

WHEREAS, the statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

1. **APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK
REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR (continued)**

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members: and

WHEREAS, members of the Long Branch Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, the Long Branch Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, that the Long Branch Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigation required by Assembly Bill 444;

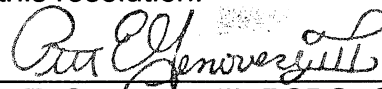
AND BE IT FURTHER RESOLVED, that the Long Branch Board of Education through its policy adoption process will add the following language to its Bylaws at File Code 0142, "Qualifications and Requirements of Board Members," Clause I:

I. He/she has not been disqualified due to the convictions of a crime or offense listed in N.J.S.A. 18a:12-2. In order to fulfill this requirement:

1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above: and

2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check.

AND BE IF FURTHER RESOLVED, that a copy of the Bylaws File Code 0142 as proposed for amendment be attached to this resolution.



Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 0
Abstain: 3 (Mr. Dangler, Mrs. Beams and Mrs. George)
Date: August 17, 2011

Motion was made by Mrs. Beams, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (2)
Ayes (6), Nays (0), Abstain (3) Mrs. Perez, Mr. Grant and Mrs. Critelli

2. **APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK
REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR**

I recommend the Board approve the following Resolution for Lucille Perez, Avery Grant and Michele Critelli:

RESOLUTION

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of Boards of Education or members of charter school boards of trustees from serving in office if they have been convicted of a felony; and

WHEREAS, the statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, members of the Long Branch Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, the Long Branch Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, that the Long Branch Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigation required by Assembly Bill 444;

AND BE IT FURTHER RESOLVED, that the Long Branch Board of Education through its policy adoption process will add the following language to its Bylaws at File Code 0142, "Qualifications and Requirements of Board Members," Clause I:

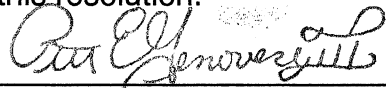
II. He/she has not been disqualified due to the convictions of a crime or offense listed in N.J.S.A. 18a:12-2. In order to fulfill this requirement:

1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above: and

2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check.

2. **APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK
REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR (continued)**

AND BE IF FURTHER RESOLVED, that a copy of the Bylaws File Code 0142 as proposed for amendment be attached to this resolution.



Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 0
Abstain: 3 (Mrs. Perez, Mr. Grant and Mrs. Critelli)
Date: August 17, 2011

Motion was made by Mrs. Beams, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (3)

Ayes (6), Nays (0), Abstain (3) Mr. Zambrano, Mr. Parnell and Mr. Menkin

3. **APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK
REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR**

I recommend the Board approve the following Resolution for Armand Zambrano, Jim Parnell and Al Menkin:

RESOLUTION

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of Boards of Education or members of charter school boards of trustees from serving in office if they have been convicted of a felony; and

WHEREAS, the statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, members of the Long Branch Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, the Long Branch Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

3. **APPROVAL OF BOARD MEMBER CRIMINAL BACKGROUND CHECK
REIMBURSEMENT FOR THE 2011 – 2012 SCHOOL YEAR (continued)**

RESOLVED, that the Long Branch Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigation required by Assembly Bill 444;

AND BE IT FURTHER RESOLVED, that the Long Branch Board of Education through its policy adoption process will add the following language to its Bylaws at File Code 0142, "Qualifications and Requirements of Board Members," Clause I:

III. He/she has not been disqualified due to the convictions of a crime or offense listed in N.J.S.A. 18a:12-2. In order to fulfill this requirement:

1. Each member of the board of education, within 30 days of the election or appointment to the board shall undergo criminal history background check investigation for the purpose of ensuring that the member is not disqualified for membership due to a conviction of a crime or offense pursuant to the statute listed above: and

2. The board shall reimburse the member for the cost of the criminal history record check, including all costs for administering and processing the check.

AND BE IF FURTHER RESOLVED, that a copy of the Bylaws File Code 0142 as proposed for amendment be attached to this resolution.



Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 6
Nays: 0
Absent: 0
Abstain: 3 (Mr. Zambrano, Mr. Parnell and Mr. Menkin)
Date: August 17, 2011

4. **APPROVAL OF TRANSPORTATION ROUTES**

Mr. Salvatore – The alterations of the Anastasia parking lot was originally going to cost in excess of \$700,000. and transportation most likely costing an additional \$100,000. in order to facilitate a single start time. I spent time with Mr. Genovese at Anastasia reviewing the parking lot situation and came up with a re-design that would cost under \$90,000. to facilitate our goal to allow us to have a single start time. Additionally, when we went out for the routes, the routes came back at a net saving to the Board of about \$29,000.

1. **PERSONNEL**
s) **STIPEND POSITIONS – 2011-2012 SCHOOL YEAR**

The Board had a brief discussion regarding the magnet programs at the different schools. The concern of the Board was that the magnets had been watered down with the advent of Success For All (SFA) which was a mandate for school reform by the State of New Jersey.

Mr. Salvatore – I will give the Board an update next month on the magnet programs at each school.

5. POLICY COMMITTEE MEETING – SECOND & FINAL READING

The Board took part in a lengthy discussion with regards to the district policies, the first being the Dress Code.

Mrs. Salvatore briefed the Board on the addition of black pants to the high school dress code. He stated that he had a very productive meeting with representatives of the student body who had given the administrators several suggestions. Mr. Salvatore stated that the students were very positive with regards to the dress code policy and stated that they wanted the option of wearing different pants to separate them from looking like the pre-school students. There was also discussion regarding the possibility of a special patch that could be designed with input from the High School students, and to be worn only by the High School students.

Prior to going into Executive Session Mr. Salvatore reviewed with the Board the new school website.

Motion was made by Mrs. Perez, seconded by Mr. Menkin and carried by roll call vote that the Board approve the following item (4).
Ayes (9), Nays (0), Absent (0)

4. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 8:45 P.M.


RESOLUTION

WHEREAS, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

WHEREAS, the Long Branch Board of Education wishes to discuss matters falling within the **attorney/client privilege concerning litigation against the Board of Education** and others with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

NOW, THEREFORE, BE IT RESOLVED, the Long Branch Board of Education will hold a closed executive session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey.

It is expected that the closed executive session will last not more than twenty minutes. At the conclusion of the closed executive session, the Long Branch Board of Education may return to the public portion of the meeting and may take action.



Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: August 16, 2011

At 9:00 P.M. the Board resumes the open session of the meeting.

ROLL CALL

Mr. Dangler - President
Mrs. Beams - Vice President
Mrs. George

Mrs. Perez
Mr. Grant
Mrs. Critelli

Mr. Zambrano
Mr. Parnell
Mr. Menkin

Mr. Parnell addressed Mr. Salvatore – Did you look into the PTO raising funds for Wave of Hope?

Mr. Salvatore – Yes. Some schools have done a great job of fundraising for the Wave of Hope and this fundraising did not interfere with their ability to do things for the children in their prospective schools. Some PTO's sent all of their money to the Wave of Hope.

Mr. Parnell – Can we reduce the entrance fee to athletic events from \$5.00 to \$3.00?

Mr. Menkin – At the Middle School there should be no charge for athletic events instead of the \$3.00 fee.

Mr. Parnell – Can you give us an update on the concession stand? I have been over there and I spoke to the contractor for about 40 minutes and he basically blamed the architect for all of the delays.

Mr. Salvatore explained the situation regarding the contractors and stated that in order for us to have a concession stand ready for the opening of our athletic season, which is sometime next week, the Board may have to take over the job.

ADDITIONAL ITEMS

Mr. Salvatore reminded the Board regarding the "Meet and Greet" with the Leadership Team which is scheduled for August 23, 2011 at 3:00 P.M.

Mrs. Perez suggested that we have a moment of silence at the Board of Education meeting tomorrow night in memory of Shelley Shevrin.

Mr. Grant – At one of the meetings that I attended there is a concern that there are no black administrators at the High School.

Mr. Salvatore – I heard that as well from the many meetings that I have attended throughout the community, such as the NAACP, the Portuguese Club and others. We will be working with our existing and incoming staff members to become future administrators.

Mr. Zambrano – I have noticed lately that there is very limited athletic participation.

Mr. Menkin – Can the Board have an organizational chart of all of the administrators district wide?

Mr. Salvatore – Yes, I will have it for our next meeting.

5. **ADJOURNMENT – 9:35 P.M.**

There being no further discussion, motion was made by Mrs. George, seconded by Mr. Menkin and carried by roll call vote that the Board adjourn the meeting at 9:35 P.M.
Ayes (9), Nays (0), Absent (0)

A handwritten signature in cursive script, appearing to read "Peter E. Genovese III", is written over a horizontal line.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary